

# BLOXHAM PARISH COUNCIL

THURSDAY 9 APRIL 2020

**Clerk & Responsible Financial Officer**  
**Theresa Goss**  
**3 Tanners Close**  
**Middleton Cheney**  
**Banbury, OX17 2GD**

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3 April 2020

Dear Councillor,

A virtual meeting of the Parish Council will be held on **Thursday 9 April 2020 at 7.30pm** to transact the business set out in the Agenda below, and you are summoned to attend.

The District Councillors Christine Heath, Mike Bishop and Andrew McHugh and County Councillor Kieron Mallon are also invited to attend.

To enable you to attend the meeting, a link to Zoom will be sent to you in due course.

Members of the public are advised to contact the Clerk to the Parish Council if they wish to attend the meeting. Please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the open forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.  
**7:30pm**

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:30pm**

3. **Declarations of Interest**

*(a) To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

*(b) To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:30pm – 7:35pm**

4. **Minutes** - To confirm the minutes of the meetings held on 2 March 2020. **(Attached)**  
**7:35pm – 7:40pm**
  5. **Matters Arising** - To discuss any issues arising from the minutes of 2 March 2020  
**7:40pm – 7:50pm**
  6. **Chairman's Announcements**  
**7:50pm – 8:00pm**
  7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
**8:00pm – 8:10pm**
  8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.  
**8:10pm – 8:20pm**
  9. **Planning**
    - i) Planning Applications - To consider the following planning applications:
      - 20/00843/AGN, Land North of, Bloxham Road, Milcombe - Erection of an agricultural building for machinery and hay/silage storage.
      - 20/00912/F, 11 South Newington Road, Bloxham - Two storey side and single storey rear extensions and new garage.
      - 20/00691/F, Bloxham Service Station, South Newington Road, Bloxham – Retrospective, erection of Amazon click and collect locker with fluorescent lighting over locker.
    - ii) Bloxham Conservation Area Re-Appraisal – To discuss and make comments on the consultation document and Article 4 of the Town and Country Planning (General Permitted Development) Order 1995.
- Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>  
**8:20pm – 8:40pm**
10. **Environment/Village Matters**
    - i) Bloxham Annual Parish Meeting – To note that the delay of the Bloxham Annual Parish Meeting which had been scheduled for Thursday 16 April 2020.  
**8:40pm – 8:45pm**
  11. **Parish Council Matters**
    - i) Emergency Executive – To consider delegating to the Chairman, Vice-Chairman and Clerk the authority to take any decisions on behalf of the Parish Council, during the CoVID-19 crisis, if a Parish Council meeting is unable to be held, either virtually or physically.  
**8:45pm – 8:50pm**
  12. **Financial Matters**
    - i) Accounts for Payment and Bank Reconciliation - To approve the accounts for payment and note the bank reconciliation. **(Report to follow)**  
**8:50pm – 8:55pm**
  13. **Correspondence** – Items of correspondence will be circulated to members. **8:55pm**

14. **Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15, 16 & 17 on the grounds that it could involve the likely disclosure of private and confidential information.  
**8:55pm**
15. **Grass Cutting** – To consider a quote from Green Scythe Ltd for the grass cutting at Jubilee Park. **(To follow)**  
**8:55pm – 9:00pm**
16. **Fencing at The Slade** – To consider a quote for fencing between The Slade and the Miller Homes Country Park. **(To follow)**  
**9:00pm – 9:10pm**
17. **Jubilee Hall, Section 106 Project** - To receive an update on the project.  
**9:10pm - 9:30pm**
18. **Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm in St Mary’s Parish Rooms, Bloxham, unless stated otherwise. However due to the current situation with Covid-19, these dates are subject to change at short notice. Please check the Parish Council web site.
  - 4 May 2020
  - 20 May 2020 (At Bloxham Primary School)
  - 1 June 2020
  - 16 June 2020**9:30pm**
19. **Items for the Next Agenda/Items of Information**
  - Dog Friendly Stiles
  - Play equipment at Bloxham Recreation Ground
  - Funding of project at Bloxham Recreation Ground
  - Oxfordshire County Council’s Fix My Street Super Users – To discuss the County Council’s Fix My Street Super User initiative.
  - Street Lighting in Barford Road – To discuss the street lighting in Barford Road
  - Vacancy
  - Staffing Committee Minutes 12 March 2020
  - Drop-In and Chat 14 March 2020
  - Parish Council Representatives**9:30pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council ‘Drop-in and Chat’ Sessions are usually held on second Saturday of the month, at the Ex-Serviceman’s Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.**

**Next Session: CANCELLED UNTIL FURTHER NOTICE**

All reports and minutes are available on the Parish Council website [www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)